



# INTERNSHIP & SERVICE VOLUNTEER APPLICATION

## **Personal**

First Name:	
Last Name:	
Street 1:	
Street 2:	
City:	
State:	
Zip:	
Home phone:	
Cell phone:	
Email address:	
Date of Birth:	

## **Emergency Contact**

First Name:	
Last Name:	
Home phone:	
Work phone:	
Cell phone:	
Relationship:	

## Availability

Type:	<input type="checkbox"/> Young Adult (21-32) <input type="checkbox"/> Adult (32-55) <input type="checkbox"/> Older Adult	
Kind:	<input type="checkbox"/> Individual <input type="checkbox"/> Group	
Shifts:	Monday	<input type="checkbox"/> 8:45a-12:30p <input type="checkbox"/> 12:30p-5:00p <input type="checkbox"/> All day
	Tuesday	<input type="checkbox"/> 8:45a-12:30p <input type="checkbox"/> 12:30p-5:00p <input type="checkbox"/> All day
	Wednesday	<input type="checkbox"/> 8:45a-12:30p <input type="checkbox"/> 12:30p-5:00p <input type="checkbox"/> All day
	Thursday	<input type="checkbox"/> 8:45a-12:30p <input type="checkbox"/> 12:30p-5:00p <input type="checkbox"/> All day
	Friday	<input type="checkbox"/> 8:45a-12:30p <input type="checkbox"/> 12:30p-5:00p <input type="checkbox"/> All day
	Saturday	<input type="checkbox"/> 8:45a-12:30p <input type="checkbox"/> 12:30p-5:00p <input type="checkbox"/> All day
	Sunday	<input type="checkbox"/> 8:45a-12:30p <input type="checkbox"/> 12:30p-5:00p <input type="checkbox"/> All day
	My availability is: <input type="checkbox"/> Ongoing <input type="checkbox"/> Ongoing, except the following dates	
	<input type="checkbox"/> Sporadic <input type="checkbox"/> Only between the following dates	
	From: ____ / ____ / ____	
	To: ____ / ____ / ____	
I would like to serve up to: _____ hours per _____		
Other:		

## Interest

Working one-on-one with Ranchers	<input type="checkbox"/>	History	<input type="checkbox"/>
Support the work of Ranchers	<input type="checkbox"/>	Has a teaching certificate	<input type="checkbox"/>
Leading enrichment classes	<input type="checkbox"/>	Work with people with disabilities	<input type="checkbox"/>
Data Entry / Office Support	<input type="checkbox"/>	Grant Writing	<input type="checkbox"/>
Horses	<input type="checkbox"/>	Knowing more about the world	<input type="checkbox"/>
Teaching	<input type="checkbox"/>	Word, Excel & general windows software	<input type="checkbox"/>
Carpentry	<input type="checkbox"/>	Electrical	<input type="checkbox"/>
Fishing	<input type="checkbox"/>	Cows, pigs and goats	<input type="checkbox"/>
Ranching	<input type="checkbox"/>	Animal Husbandry	<input type="checkbox"/>
Plumbing	<input type="checkbox"/>	A/C	<input type="checkbox"/>
Horticulture	<input type="checkbox"/>	Master Gardener	<input type="checkbox"/>
Nature Hikes	<input type="checkbox"/>	Other	<input type="checkbox"/>
Have any interests that aren't listed? Let us know your ideas:			

## Special Trade & Skills

List all special licenses and/or trades:

List skills and knowledge not found elsewhere on this application:

## Work and Volunteer Experience

Employment (list most recent 2)

Company	Supervisor Name	Job	City	Phone number
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

Volunteer (list most recent 2)

Company	Supervisor Name	Job	City	Phone number
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

## References

Employment (at least 3 – non relatives)

Name	Phone number	Relationship
_____	_____	_____
_____	_____	_____
_____	_____	_____

## Questions

Have you ever been convicted of any crime relating in any manner to children and/or your conduct with them?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of a DUI or DWI?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of assault and battery?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of theft?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of rape or any other sexual offenses?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of assault with intent to commit rape?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of kidnapping?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of possession, distribution and/or trafficking of drugs?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been convicted of intent to commit any of the above crimes?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Have you ever been subject to any court order involving sexual or physical abuse of a minor, including, but not limited to, a domestic order or protection?	<input type="checkbox"/> Yes <input type="checkbox"/> No

## Background Check & Signature

I certify that the facts set forth in this application are true, complete, and correct to the best of my knowledge. I understand that any misrepresentations, falsifications, or omissions on this application can be grounds for rejection of my application or, if this company employs me, for my immediate termination from employment. I authorize Down Home Ranch to make any necessary inquiries and investigations into my education, military, or employment history. I further authorize, unless otherwise indicated on this application, the release of my information to Down Home Ranch by any of the schools, services, or employers listed on this application. My signature below authorizes Down Home Ranch to complete a criminal background check (TDPS, Employee Misconduct Registry, Nurse Registry and Medicaid Fraud). If I choose to submit my application electronically I understand that Down Home Ranch will acknowledge the email as an understanding of acceptance as a signature. This authorization shall continue in effect until revoked by me in writing.

Date:	Driver Lic #	Driver Lic State:
Last Name:	First Name:	Middle Name:
Maiden and/or Last Names Used:		
City:	Country:	State:
Date of Birth:	Social Security #:	Gender:

Applicant Signature:	Date:
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## Application Submission

Submit your application to the **Volunteer Coordinator** either by:

E-mail	Mail	Fax
program@downhomeranch.org	Down Home Ranch 20250 FM 619 Elgin, TX 78621	512-856-0256